



## MESABI EAST PARENT TEACHER ORGANIZATION FUNDING REQUEST FORM

ME PTO funds various projects that benefit the students and families of Mesabi East. The PTO does its best to help fund projects that fulfill an emotional, educational, or physical need of students and projects that cannot be funded through standard school means. Completion of this form will help the PTO allocate available funds. However, submission of this form doesn't guarantee funding. Please return the completed form to the PTO before a regular monthly meeting. PTO asks that a teacher/parent from the class/grade is present at the next meeting so any questions can be answered & your request can be voted on during that meeting.

Date of request: \_\_\_\_\_ For Grade: \_\_\_\_\_

Requestor: \_\_\_\_\_ Amount Requested: \_\_\_\_\_

The funds are for: (circle one) Field Trip, Classroom, Other

Please explain reason for request and/or Description of use of funds (use back for additional information):

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Any other available funding? \_\_\_\_\_

Requestor's Signature: \_\_\_\_\_

<p>Date Voted on: _____</p> <p>___ Request accepted</p> <p>___ Request denied</p> <p>Special Notes: _____</p> <p>_____</p> <p>Ck# _____ PTO Treasurer: _____</p>
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